Goal: To demonstrate how to view your paycheck through GEMS Self Service.

Select “Employee Self Service” from the menu items

Select “Payroll and Compensation”

Select “View Paycheck”
Now your most current paycheck is displayed!

### General
- **Name:** Jamilla Young
- **Employee ID:** 6000065633
- **Business Unit:** USFBU
- **Pay Group:** Exceptional Hwy USF OMT Elig
- **Department:** 0-0026-306 - Office Of Human R
- **Location:** Main Campus - Tampa
- **Job Title:** Program Assistant
- **Pay Rate:** $1,095.00

### Tax Data
- **Fed Marital Status:** Single
- **Fed Allowances:** 2
- **Fed Add Percent:** 6.00%
- **Fed Add Amount:** $0.00
- **Fl. Marital Status:** Not applicable
- **Fl. Allowances:** 0
- **Fl. Add Percent:** 0.00%
- **Fl. Add Amount:** $0.00

### Paycheck Summary

<table>
<thead>
<tr>
<th>Gross Earnings</th>
<th>Fed Taxable Gross</th>
<th>Total Taxes</th>
<th>Total Deductions</th>
<th>Net Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>1,095.00</td>
<td>955.31</td>
<td>163.67</td>
<td>809.87</td>
</tr>
<tr>
<td>YTD</td>
<td>6,812.30</td>
<td>5,712.25</td>
<td>827.47</td>
<td>615.00</td>
</tr>
</tbody>
</table>

### Earnings

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
<th>YTD Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular</td>
<td>13.875</td>
<td>1,095.00</td>
<td>6,812.30</td>
</tr>
</tbody>
</table>

### Taxes

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>YTD Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fed Withholding</td>
<td>79.99</td>
<td>395.13</td>
</tr>
<tr>
<td>Fed MED/EE</td>
<td>14.15</td>
<td>83.84</td>
</tr>
<tr>
<td>Fed OASD/EE</td>
<td>6.52</td>
<td>36.64</td>
</tr>
</tbody>
</table>

Total: 1,095.00 6,812.30

### Unforeseen Deductions
- **PT USF Par:** 16.37 72.69
- **Health PTB:** 87.57 812.99
- **OptLife:** 26.03 146.21
- **Life PT:** 6.72 43.22
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
</table>
| Unforeseen  | Total: 120.89 908.11

### After Tax Deductions
- **OptLife:** 2.77 14.89

Total: 2.77 14.89

### Employer Paid Benefits
- **Health PTB:** 333.42 2,333.84
- **Life PT:** 2.45 14.81
- **Fed ERG Crt:** 30.92 408.68
- **PreTax Adj:** 6.87 47.92

Total: 423.46 2,185.25

### Payment Details
- **Payment Type:** Direct Deposit
- **Check Number:** 10000
- **Account Type:** Checking
- **Account Number:** 204401721
- **Amount:** $809.87
If you would like to view a paycheck from a different pay period, select the option “View a Different Payment.”

Just click on the pay period end date to view your check.

To exit GEMS Self Service click on the option to “Sign Out” and you will be returned to the GEMS sign in page!